



Bronwyn Hahn  
DBA Bronwyn the Brave Designs

bronwynthebrave@gmail.com  
www.bronwynthebravedesigns.com

**Tech editor:** Bronwyn Hahn  
**Pattern author:** Name, email  
**Pattern name:** Pattern name  
**Document type:** Knitting/crochet pattern

**Date of receipt:** MM-DD-YYYY  
**First edit due:** MM-DD-YYYY  
**Time estimate:** X-Y hours  
**Standard rate:** \$35US per hour

**This email shall serve as both an estimate and as a contract for my services to tech edit your pattern.**

**My technical edit will check/correct:**

- spelling
- grammar
- language style and usage, including consistency
- abbreviations
- numbers
- stitch counts
- stitch pattern(s) and repeat(s)
- measurements and conversions
- schematic (check for accuracy; if needed, schematic creation will require an additional fee at my hourly rate above)
- charts with key (check for accuracy; if needed, chart creation will require an additional fee at my hourly rate)
- written instructions, including accuracy and clarity

**Testing:** My role is not to knit/crochet the item from the pattern provided. Test knitting/crochet by other parties is recommended after we agree that the pattern is ready. You may return the pattern to me for a final proofread after testing is complete.

**Additional items requested by you to address in my edit:** none

**Payment for services:** My estimate for tech editing your pattern is stated in the box above.

The estimate includes:

- one tech editing pass and subsequent review of revisions
- one final proofread

In the event that additional editing/review time is needed, I will contact you via email to discuss the added charges, which will be invoiced at my hourly rate.

An invoice will be submitted after you have approved the edited pattern. Payment is due within 15 days. If you cancel the editing before completion, we agree that I will be paid in full for all the time that I worked on your pattern up to the time of cancellation, invoiced at my hourly rate. Payment can be made via ACH/bank payment or credit card. You may choose to pay via PayPal—just contact me with this request and I will invoice that way. If a payment plan is necessary, please contact me. I can be flexible.

**Office Hours:** Monday through Friday, 8 a.m. to 4 p.m. Central time zone (Chicago). Feel free to contact me via email during off-hours, but understand that my response time may be slower on evenings and weekends.

**Mistake policy/guarantee:** While I do call myself a superhero, I am still human and make the occasional error or miss something. In the event that errors are discovered in your pattern after our final review process, please contact me immediately so I can work with you to correct them. All my work is 100% guaranteed, and I will do my best to make sure you are completely satisfied.

**Social media:** Let me cheer you on! Feel free to use the hashtag #bronwynthebrave and/or tag me @bronwyndp after my final review.

**Courtesy Copy:** You agree to send a courtesy copy of the final pattern upon release of the pattern. This may be sent as a pattern for my Ravelry library or as a PDF sent via email.

**Final note:** I agree to protect the document(s) you submit to me, and any documents arising from this business engagement, from public sharing of any kind, including emailing the document(s) to any party other than you, unless you otherwise direct me in writing. I also agree to refrain from commenting publicly about the content of the work until it has been published and has been made available to the public.

My editing will not be a major rewrite or restructuring of the pattern. You own the proprietary rights to the pattern submitted to me, the edited pattern, and the final published document.

**If you agree with the above terms, please send a reply to this email stating "Agreed."** By your agreed confirmation, the above terms shall then constitute the contract between us regarding the services to be provided by me, and this contract will be agreed to have been entered in Tazewell County, Illinois, USA, and subject to the laws of the State of Illinois, USA.

Thank you for your attention to the above.

Bronwyn Hahn